

R I V E R D A L E
Public Library

LIBRARY BEHAVIOR POLICY

The Riverdale Public Library encourages people of all ages to visit the library. Those using the library and its resources have the right to expect a safe, comfortable environment that supports appropriate library services.

People demonstrating disruptive behavior will be required to leave the library after one warning from library staff. Disruptive behavior includes, but is not limited to, noisy, boisterous actions; inappropriate behavior, including eating, smoking, running, or loud talking; misuse of library property; uncooperative attitude; or actions that deliberately annoy or prevent others from the legitimate use of the library and its resources. Abusive language and behavior toward staff will not be tolerated.

PATRON RULES OF CONDUCT

The following activities are not allowed in the Riverdale Public Library:

- Patrons without shoes or shirts.
- Patrons wearing roller blades, cleats, or other damaging footwear.
- Eating or drinking, except in the Meeting Rooms during scheduled activities or in another area designated by the Board of Trustees.
- Use of audio equipment, cell phones, beepers, and hand-held electronic toys.
- Smoking or use of alcohol or controlled dangerous substances.
- Carrying a weapon or weapons into the library unless authorized by law. Any person authorized to carry a weapon must notify library staff that he/she is carrying a weapon in the library.
- Bringing animals into the library; guide dogs for the physically-challenged will be permitted.
- Misusing the restrooms (e.g., using the restroom as a laundry or washing facility).
- Talking loudly, making noise or engaging in other disruptive conduct.
- Solicitation of contributions or signatures, including employment ads and political campaigning.
- Conducting surveys without the permission of the library administration.
- Photographing on the library premises without the permission of the library administration and all those photographed.
- Interfering with another person's use of the library or with the library personnel's performance of their duties.

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- Engaging in unlawful sexual conduct, including, but not limited to, public indecency, viewing obscene material or offensive touching.
- Destroying, damaging or defacing library property.
- Stealing library materials.
- Threatening or physically harming library staff or persons using the library.
- Engaging in any activities prohibited by Federal, State, or local law.
- Unauthorized use of networked computers and other library equipment.
 - May not use the workstations to gain unauthorized access to the library network or computer system, or any other networks and computer systems.
 - Must sign-in at the appropriate department for use of a computer and follow the library's Internet policy.
 - May not obstruct other people's work by consuming large amounts of system resources or by deliberately crashing or causing degradation of any library computer system performance.
 - May not attempt to damage computer equipment or software, alter software configurations or install any software.
 - Violate copyright laws or software licensing agreements.
 - Violate Federal, State or local laws or regulations.

Any patron not abiding by these or other rules and regulations of the library will be required to leave the library premises. Library employees may contact the Riverdale Police if deemed advisable.

Any patron who violates these rules and regulations may be denied the privilege of access to the library by the Riverdale Public Library Board of Trustees on the recommendation of the library Director. A patron whose privileges have been denied may have the decision reviewed by the Riverdale Public Library Board of Trustees.

Approved by the Riverdale Public Library Board of Trustees
July 8, 2002
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